**PhD Council Meeting**

21 August 2023, Eckhoffs hjørne

**Present:** Tomas Tobiassen, Trygve Losnedahl, Maja Vestad, Ole Boye, Marina Hiller Foshaugen, Sandra Petersen. Absent: Pernille Sandberg Drtina

1. Agenda and protocol
	1. Since Naureen is on parental leave, council’s working language will be Norwegian from now, save for minutes.
2. Programråd for forskerutdanningen (PFF)
	1. New guildelines for midway assessment:
		1. We want to maintain our initial suggestion on feedback from evaluator before the assessment, and suggest a compromise that the evaluator “should” provide some written feedback to the candidate before the meeting.
		2. We want to suggest that the finalizing meeting of the midway assessment is not held without the phd-scholar present, i.e. that the meeting is not split into two parts with the first part without the phd-scholar and the second part with the phd-scholar.
3. Political initiatives this fall
	1. Establish a regular sum from the Faculty to the PhD-council. Tomas to follow up.
	2. Make sure the “quality report” and the Research Deans work on that is carried out well, e.g. psycho-social educational environment, etc. Maja to ask for status in PFF, and say that we want to help.
	3. Follow up on different processes (PhD researchers getting priority in teaching, on-boarding, driftsmidler, mentor-ordning, etc.). This has extra importance now that Oda has resigned. If the sub for Oda will be subbing for a longer time, we should ask for a meeting with him/her.
4. Events this fall
	1. Shut up and write monthly
		1. Few participants signed up for the August-session.
		2. Responsibilities: Sandra in August, Pernille in September, Marina in October, Trygve in November (Lysebu), Ole in early December.
	2. Shut up and write at Lysebu in November
		1. We have received 80 000 from Lovsamlingsfondet, and 35 000 from the faculty. Øyvind Henden at IOR will be the man of contact for payments etc. Trygve to be main organizer.
	3. Annual meeting/new PhD Council
		1. Thursday 30th November. We should start to spread to word and invite people to stand for the phd-council for 2024.
	4. Anyone wants to arrange something more?
		1. Trygve to take lead on arranging an event on how to write a cape/kappe on article based phd. Names that were thrown up in the discussion were Trude Myklebust, Johan Wibye, Catherine Banet, many at IKRS.
5. Misc.
	1. Oda has resigned, and a new PhD-coordinator is yet to be appointed.
	2. Sandra and Tomas to take a meeting on economy.
	3. Tomas to ask the deanship/Oddrun if/when they will have a welcome meeting for new phds (as they did last august).
	4. Tomas to be on research stay in Copenhagen in September/October, so meetings will be on teams.

Minutes submitted by: Trygve Losnedahl