**PhD Council Meeting**

18 October 2021, DJ 8113

**Present:** Rose Boyle, Emma Brandon, Hanna Furuseth, Martine Lie

**Agenda**

* PFF meeting 20 October – Martine attends
* Orientation from last meeting.
* Upcoming cases: <https://www.uio.no/for-ansatte/enhetssider/jus/ledelses-og-utvalgsmoter/pff/moter/2021/PFF201021/sakskart.html>
  + Presentation of survey results
    - * Martine will present
      * Inquire into updates on Vibeke’s promised email to PhDs on extensions
  + Updated forms for course evaluations.
    - * For question 1, why can’t we comment and also mark our level of satisfaction?
      * Importance of question on learning outcome and perhaps trying to reintroduce it as there do not seem to be any questions right now on whether PhDs actually learn anything from these courses
      * Question on the purpose of the workload question?
        + Is it about the essay?
* Annual meeting
* Minutes/ report?
  + Rose has sent the Council her notes from the brainstorming session
  + Emma writes the minutes and puts them on the website
* New council elected: Trygve (CEL), Rose (IKRS), Elsabe (SMR), Dinie (SMR), Laura (Pluricourts), Annichen (NIfS), Tomas (IOR).
* Faculty board nominees: Trygve, Tomas (1. deputy), Rose (2. deputy).
  + Martine will nominate them to Eirik Haakstad.
* Update budget.
  + Send Emma receipts
* Dinner with new and former councils
* Perhaps order in+leftover drinks from the Annual meeting?
  + No strong preferences but good to use up leftover alcohol
* Emma will send out Doodle poll for date
* Nov-Dec:
* Operate through e-mail.
  + Have people email stip-rad email list and we each respond when we see something we can respond to
  + If people aren’t responding, we may have to name a designated deputy leader to respond to most emails
* PFF 24.11, Rose attends.
* Faculty Board 6.12, Trygve attends.
* Discuss cases over e-mail unless a meeting is needed. Rose/Trygve summons for a meeting if needed when seeing the case lists?
* To do list when the new Council takes over:
* Make the new Council members administrators of Facebook page and webpage.
* Emma updates stip-rad-email list with the new members.
* Emma transfers funds to the new treasurer.
* Inform PFF, LiMU and IVA of new representatives
  + The current representatives for each committee inform the committees
* Emma gives new secretary access to edit website and to manage the stip-rad listserv
* Potential issues for next Council to take on
* Have hours compensated for participating in various organs?
  + Look into how other Norwegian institutions are handling this question such as the OsloMet
* Work to get same representation as students? <https://lovdata.no/pro/#document/NL/lov/2005-04-01-15/%C2%A74-4>
  + Look into how other Norwegian institutions are handling this question such as the OsloMet
* Questions about not getting extensions
  + Perhaps work with the unions?
  + Seminar with Forskerforbundet?
* Formalization
  + Election process to Faculty Board doesn’t allow a guaranteed PhD Council spot even if we are formalized
  + Temporary staff already have right to representation on committees
  + Working group representation is more ad hoc
  + Issue of hours for PhD Council
  + Easier to get funding?
    - But have to follow certain regulations when we use that money
* Introduction to PhD process course

**Action items**

* + Emma writes Annual Meeting minutes and puts them on the website
  + Emma updates budget
  + Everyone who spent money for the Annual Meeting sends Emma receipts
  + Emma sends out Doodle Poll for meeting of the Councils dinner

**Adjournment**

Meeting was adjourned at 11:30 am by Martine Lie.

Minutes submitted by: Emma Brandon